

## APPOINTMENT OF CERTIFYING AUTHORITY & NOTICE OF COMMENCEMENT OF BUILDING WORK

Under Part 6 of the Environmental Planning and Assessment Act 1979, Section 6.6 (1), (2), (3), (4) and (4a).  
Liability limited by a scheme approved under Professional Standards Legislation

### Subject Land Details

Lot: \_\_\_\_\_ DP: \_\_\_\_\_  
Street Number: \_\_\_\_\_ Street Name: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_  
Approved Development for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Consent Details - Construction Certificate Details

Certificate Number: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Other Consents: Council D/A  or Complying Development   
Consent No: \_\_\_\_\_ Date of Determination: \_\_\_\_\_

### Certifying Authority Details

*I hereby consent to being appointed as the Certifying Authority for this project*

Registered Certifier: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Registered Certifier's signature: \_\_\_\_\_

Accreditation Body NSW Fair Trading  
PO Box 972, Parramatta NSW 2124

### Compliance with Development Consent / Complying Development Certificate

Have all conditions been satisfied prior to the commencement of work:

Yes  No

*(Conditions may include payment of security deposits, Section 7.12 contributions, endorsement of building work plans by water supply authority, LSL contributions)*

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APPROX. DATE BUILDING WORK IS TO COMMENCE:

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**HOME BUILDING ACT 1989 REQUIREMENTS:**

**Certifying Authority has been advised of the requirements under the Regulation**

Yes       No       N/A -reason: .....

*Home Building Act 1989* requirements in case of building work that involves residential building work (within the meaning of the *Home Building Act 1989*) attached as follows:

- (a) in the case of work by a license under the act:
  - (i) a statement detailing the licensee's name and contractor licence number, and
  - (ii) documentary evidence that the licensee has complied with the applicable requirements of that Act (\*), or;
- (b) in the case of work done by any other person:
  - (i) a statement detailing the person's name and owner-builder permit number, or
  - (ii) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of *owner-builder* work in Section 29 of the Act.

(\*) A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.

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**DECLARATION**

I, the undersigned, declare that I have the legal authority (express or implied) to engage a Certifying Authority for the building works described in this document and verify that all information pertaining to such work is correctly stated on this form.

I understand that this Notice must be given to the relevant Local Council two (2) days prior to the intention to commence building work in accordance with Section 6.31 of the EP&A Act and verify that no building work will commence prior to the date given in the "Date the Building Work is to Commence" section of this document.

As a condition of appointing the Certifying Authority stipulated on this form, I agree to undertake the following responsibilities; ensure the Builder contacts the Certifying Authority at the specified stages of development (as indicated below); to carry out building work in accordance with a current Development Approval; to notify the Certifying Authority of any intent to depart from the issued Development Approval as soon as the intention arises; and to verify all documents provided to the Certifying Authority are bona fide and correct in detail.

I hereby authorise the Builder as detailed on the approved Construction Certificate or Complying Development Certificate to contact the Certifying Authority at the specified stages of development, but not limited to these stages, in order to obtain an inspection as follows:

\*Pre-Commencement\*Piers\*Slab\*Stormwater\*Framework\*Wet Areas\*Completion/Final\*Any other stage as specified by the Certifying Authority.

I fully understand that failure to do so may result in the Certifying Authority issuing a written direction notice.

Owner's or Tenant's Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

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